



Surrey Heath Borough Council

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18 September 2012

To: The Members of the **Appointments Committee**

(Councillors Richard Brooks, Liane Gibson, Moira Gibson, Edward Hawkins, and Alan Whittart)

In accordance with the Substitute Protocol at Part 4 of the Constitution, Members who are unable to attend this meeting should give their apologies and arrange for one of the appointed substitutes, as listed below, to attend. Members should also inform their group leader of arrangements made.

Substitutes – Councillors Rodney Bates, Mrs Vivienne Chapman and Charlotte Morley.)

Dear Councillor

A meeting of the **Appointments Committee** will be held in **Committee Room 1 at Surrey Heath House** on **Wednesday 26 and Thursday 27 September 2012 at 8.30am.**

The agenda will be as set out below.

Yours sincerely

Karen Whelan

Chief Executive

Agenda

Part I
(public)

Page No

1. Apologies For Absence

-

2. Minutes

1

To confirm and sign the open minutes of the meeting held on 20 September 2012 (to follow)

3. Declarations Of Interest

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Members are invited to declare any Disclosable Pecuniary Interest or non-pecuniary interests they may have with respect to matters which are to be considered at this meeting. Members who consider they may have an interest are invited to consult the Monitoring Officer or the Democratic Services Officer prior to the meeting.

4. Exclusion of Press and Public

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The Committee is advised to RESOLVE that, under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the ground that they involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the Act, as set out below:

<u>Item</u>	<u>Paragraph</u>
5	1
6	1

Part II
(exempt)

5. Appointment of Executive Head - Business

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6. Review of Exempt Items

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To review the item, or parts thereof, which can be released as information available to the public.